

**Minutes
Education Advisory Committee
December 15, 2014
City Hall**

Attendees

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Brian Bertges, <i>Dist 1</i>	_____	<u> X </u>
Carolyn Bernache, <i>Dist 4</i>	<u> X </u>	_____
Charlene Mahoney, <i>Dist 2</i>	<u> X </u>	_____
Cory Sanders, <i>Dist 2</i>	_____	<u> X </u>
Doris Ellis, <i>Dist 4</i>	<u> X </u>	_____
Maia Sheppard, <i>Dist 2</i>	_____	<u> X </u>
Melissa Day, <i>Dist 3</i>	_____	<u> X </u>
Tricia Homer, <i>Dist 1</i>	<u> X </u>	_____
Peggy Wilson, <i>UMD</i>	<u> X </u>	_____

Also Present:

Faheem Mahmooth, Recording Secretary

Call to Order

Dr. Bernache called the meeting to order at 7:30 PM.

Agenda Items

Approval of Previous Meeting Minutes

Ms. Wilson asked that the October minutes reflect that she brought snack and table centerpieces to the Principals Reception. Ms. Homer motioned to approve the minutes as amended. Dr. Bernache seconded the motion before it was unanimously approved by the committee.

Principals Reception Review

Dr. Bernache said that only four out of the eleven invited principals attended the event. Dr. Bernache suggested that the EAC should rethink about how they would like to recognize local principals in the future. According to Ms. Wilson, most of the principals did not respond to the email invitation. Ms. Mahoney suggested that she could go around to the schools and talk to the principals directly to invite them to future events and as for their feedback about past appreciation events. The EAC was pleased with the idea. Dr. Bernache suggested splitting the responsibilities of visiting the principals between EAC members. As per Ms. Homer's suggestion, the committee will work on questions via email. They will then finalize the questions and assigns schools to visit at the next meeting.

Resubmitted and Late EAC Grants Review

University Park Elementary School:

Dr. Bernache praised the grant application for its details and completeness. Ms. Wilson moved to approve recommend funding the grant. Ms. Homer seconded the motion, before it was approved unanimously by the committee.

Greenbelt Middle School:

Dr. Bernache noted that at the previous meeting, the EAC had requested Greenbelt Middle School provide more details concerning the use of the proposed fund for supplies. Upon review the committee acknowledged that the revised application included the additional requested information.

Buck Lodge Middle School:

Buck Lodge Middle School's grant application focused on a PBIS program at the school. The committee requested that the school provide more information concerning the allocation of funds for the fieldtrip section of the grant application. Dr. Bernache will contact the school to obtain that information. Ms. Homer motioned to approve recommend funding the grant application before the EAC unanimously approved the motion.

Pre-School Fair

Currently the fair is scheduled for January 31, 2015. Ms. Wilson asked if there are pre-school that have signed up to participate in the fair. Dr. Bernache said that Ms. Higgin's office usually handles that aspect of the fair. Dr. Bernache said that the committee will finalize details for the fair at the next meeting on January 12, 2015. Dr. Bernache will also get in contact with Ms. Day and Ms. Pat Henderson, Ms. Higgins secretary, and inform the committee of any updates.

Adjournment

Ms. Ellis motioned to adjourn the meeting which was seconded by Dr. Bernache. The motion was unanimously approved and the meeting was accordingly adjourned at 8:35 pm.

Minutes prepared by Faheem A. Mahmooth.